



**MARATHA VIDYA PRASARAK SAMAJ'S**  
**ARTS, COMMERCE & SCIENCE COLLEGE,**  
**DINDORI**

**Tal.Dindori, Dist. Nashik-422202 (M.S.) INDIA**

**Internal Quality Assurance Cell (IQAC)**

**IQAC Committee Academic Year: 2022-23**

**IQAC 2022-23**

Sr. No.	Name	Designation
1.	Dr. K. N. Gaikwad	Chairperson
2.	Mr. A. A. Nikam	Teacher representative
3.	Mr. G. K. Tadv	Teacher representative
4.	Mr. R. R. Zoman	Teacher representative
5.	Mr. J. S. Moon	Teacher representative
6.	Mr. M. Y. Shaha	Teacher representative
7.	Mr. P. P. Jamdhade	Teacher representative
8.	Shri. S. K. Pagare	Senior administrative representative
9.	Shri. Dattatray Ramchandra Patil	Management representative
10.	Shri. Nitin Vishvasrao Deshmukh	Alumni representative
11.	Dr. Gauri Pingal	Community representative
12.	Shri. Rajendra Deshmukh	Industrial expert
13.	Shri Daulat R. Patade	External Academic expert
14.	Miss. Shreya Aware	Student representative
15.	Mr. A. A. Nikam	IQAC Coordinator

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**Coordinator**

**IQAC**

**Co-Ordinator**

**Internal Quality Assurance Cell (IQAC)**  
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*Principal*  
**Principal**

**PRINCIPAL**

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Internal Quality Assurance Cell (IQAC)

Minutes of the Meetings

Minutes of the Meeting of 2022-23 held on 06 July 2022

Venue: IQAC Room

Date: 06/07/2022

Time: 12:30 to 2:00pm

**Agenda of the Meeting:**

1. To review and confirm the minutes of the last meeting.
2. To review Admission process
3. Formation and implementation of academic calendar and academic committees.
4. Framing of time table
5. To prepare IQA and SSR for 2<sup>nd</sup> cycle
6. Framing and role of purchase Committee.
7. Organization of Parent and Alumni association meeting.
8. To enhance skill-oriented activities
9. To review the ATR and the result analysis
10. Any other issue

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8.	Shri. S. K. Pagare	Senior administrative representative





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9.	Shri. Dattatray Ramchandra Patil	Management representative
10.	Shri. Nitin Vishvasrao Deshmukh	Alumni representative
11.	Dr. Gauri Pingal	Community representative
12.	Shri. Rajendra Deshmukh	Industrial expert
13.	Shri Daulat R. Patade	External Academic expert
14.	Miss. Shreya Aware	Student representative
15.	Mr. A. A. Nikam	IQAC Coordinator

The meeting of IQAC began at 12:30 am in the presence of all members of IQAC Committee, IQAC Coordinator welcomed and briefed the committee members about the agenda. IQAC members, after discussion made the following resolutions:

**Agenda Item 1:** To review and confirm the minutes of the last meeting

**Resolution:** The Co-ordinator read the minutes of the earlier meeting and the minutes were reviewed and passed by the members.

**Agenda Item 2:** To review Admission process

**Resolution:** The issues related with online admission process were discussed in the meeting. It was then unanimously resolved to conduct online admissions for all classes. The task was assigned to the admission committee for further action. The IQAC has taken feedback from assigned admission committee. IQAC gave instruction to admission committee to increase admission strength for science stream by visiting nearby Jr. colleges, Ashram Shala etc.

**Proposed by:** Principal Dr. K. N. Gaikwad

**Seconded by:** Co-ordinator

**Agenda Item 3:** Formation and implementation of academic calendar and academic committees

**Resolution:** The college academic calendar followed by Affiliating University guideline and





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design for effective curriculum. Co-ordinator informed about the responsibilities and formation of various committee and responsibilities to convener and faculty. The following responsibilities such as online examination process, planning regarding design website and different highlighting tabs, uploading data, discussion on difficulties encountered to criterion convener, alumni association, language labs and garden beautification.

**Proposed by:** Dr. K. N. Gaikwad

**Seconded by:** Co-ordinator

**Agenda Item 4 :** Framing of Time table

**Resolution :** Principal chairperson and IQAC coordinator gave suggestion to time-table committee regarding preparation of time table and focus on use of ICT Tools and device in teaching and learning process.

**Proposed by:** Dr. K. N. Gaikwad

**Seconded by:** Co-ordinator

**Agenda Item 5:** To prepare IIQA and SSR for 2<sup>nd</sup> cycle

**Resolution:** Co-ordinator inform IQAC about new guidelines given by NAAC about prepare IIQA and SSR for 2nd cycle. In meeting difficulties as per criterion are discussed and solution has been finalized. Also Co-ordinator focus pre submitted report suggestion given by the NAAC committee and focused to cover given suggestion to be implemented in for quality enhancement.

**Agenda Item 6:** Framing and role of purchase Committee.

**Resolution:** Dr. K. N. Gaikwad chairman gives guideline and instruction regarding tentative budget to purchase perishable and nonperishable laboratory, equipment, chemical, ICT device, Stationary etc. to purchase Committee

**Agenda Item 7:** Organization of Parent and Alumni association meeting.

There was a detailed discussion in the IQAC meeting regarding the organization of a parent and Alumni association meeting and their feedback.

**Proposed by:** Dr. K. N. Gaikwad





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**Seconded by:** Mr. R. R. Zoman

**Agenda Item 8:** To enhance skill-oriented activities

**Resolution:** The IQAC proposed to initiate and enhance value added certificate program and skill-oriented co-curricular, extracurricular program and activities.

**Proposed by:** Dr. D.K. Londhe

**Seconded by:** Mr. A.A. Zoman

**Agenda Item 9:** To review the ATR and the result analysis

**Resolution:** The review of ATR and the result analysis was taken. The issues were discussed and suggestions were made accordingly

**Agenda Item 10:** Any other issue


Dr. K. N. Gaikwad gives instruction regarding safety measures to avoid corona and appealed to all faculty regarding to develop awareness among students, staff and in society with the help of social media in lockdown.

**Proposed by:** Principal Dr. K. N. Gaikwad

**Seconded by:** Co-ordinator


The meeting concluded with the vote of thanks by the IQAC coordinator



  
Coordinator

**IQAC**  
**Co-Ordinator**

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Internal Quality Assurance Cell (IQAC)

Minutes of the Meetings

Minutes of the Meeting of 2022-23 held on 09 December 2022

Venue: IQAC Room

Date: 09/12/2022

Time: 11:30 to 1:00pm

**Agenda of the Meeting:**

1. To review and confirm the minutes of the last meeting.
2. Preparation of schedule of term end & Semester Exams.
3. To prepare IQA and SSR for 2<sup>nd</sup> cycle .
4. Plan to organize online Parent and Alumni association meeting.
5. To create collaboration, MoU and Linkages with various organization.
6. Any other issues.

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13.	Shri Daulat R. Patade	External Academic expert
14.	Miss. Shreya Aware	Student representative
15.	Mr. A. A. Nikam	IQAC Coordinator

Leave of Absence was granted to the following members: Shri. Dattatray Ramchandra Patil  
Shri. Management representative

The meeting of IQAC began at 11:30 am in the presence of all members of IQAC Committee; IQAC Coordinator welcomed and briefed the committee members about the agenda IQAC members after discussion made the following resolutions:

**Agenda Item 1:** To review and confirm the minutes of the last meeting

**Resolution:** The Co-ordinator read the minutes of the earlier meeting and the minutes were reviewed and passed by the members.

**Agenda Item 2:** Preparation of schedule of term end & Semester Exams

**Resolution:** Chairman of exam committee (CEO) and time table committee was instructed to prepare and schedule of the exams by taking precautions that there will not be overlapping of time tables of term end & semester exam as well and it will be conducted by online mode

**Agenda Item 3:** To prepare IIQA and SSR for 2<sup>nd</sup> cycle .

**Resolution:** The IQAC Co-ordinator gave suggestion and needful correction of the IIQA and SSR. To prepare IIQA and SSR for 2<sup>nd</sup> cycle after finalize correction suggest that put in the meeting of college Development committee

**Proposed by:** Principal Dr. K. N. Gaikwad

**Seconded by:** Co-ordinator

**Agenda Item 4:** Plan to organize online Parent and Alumni association meeting.

**Resolution:** Dr. K. N. Gaikwad gave instruction to organize online Parent and Alumni





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association meeting to communicate with parents and their student progress and motivational activities through alumni association.

**Agenda Item 5:** To create collaboration and MoU

**Resolution:** The Co-ordinator suggest to make Collaboration and MoU with government and non-government organization to share and exchange, knowledge based technique, skill for student personality development, and their empowerment.

**Proposed by:** Principal Dr. K. N. Gaiwad

**Seconded by:** Co-ordinator

**Agenda Item 6:** Any other issues.

**Resolution:** As there was no other matter to discuss.

The meeting concluded with the vote of thanks by the IQAC coordinator Dr. D.K. Londhe.

*Ant. Londhe*

**Coordinator**  
**IQAC**  
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*Dr. K. N. Gaiwad*

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**Action Taken Report based on 2022-23 IQAC Meeting**

Sr.No	Decision taken in the Meeting	Action Taken
1	Formation and implementation of academic calendar and academic committees for academic year 2022-23	Successfully framed academic calendar and academic committees for academic year 2022-23
2	Preparation and submission of IIQA	Respective data for IIQA, collected
3	Preparation of SSR for reaccreditation from NAAC cycle 2	The IQAC Co-ordinator gave guideline to criterion convener and assign committee members for completion of SSR work



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**Coordinator**  
**IQAC**

**Co-Ordinator**

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*[Signature]*

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