



**Maratha Vidya Prasarak Samaj's**  
**ARTS, COMMERCE & SCIENCE COLLEGE, DINDORI**

Gut No.836, Umrale Road, Near Government ITI,  
Dindori Shivar, Tal. Dindori, Dist. Nashik-422202 (Maharashtra) Phone No : (02557) 222333

**Affiliated to the Savitribai Phule Pune University: PU/NS/ACS/69/2001 ESTD: 2001**

**NAAC Accredited 'B' Grade with CGPA - 2.34 AISHE: C-41332**

College e-mail id: [principal@mvpsrcollegedindori.ac.in](mailto:principal@mvpsrcollegedindori.ac.in)

College Website: [www.mvpsrcollegedindori.ac.in](http://www.mvpsrcollegedindori.ac.in)

**Internal Quality Assurance Cell (IQAC)**

**Code of Conduct (Handbooks)**

**For Various Stakeholders**



Mr. A. A. Nikam

**Co-Ordinator**

Internal Quality Assurance Cell (IQAC)  
MVP Samaj's Arts, Comm. & Science College  
Dindori (Nashik)



Dr. S. K. Kushare

**PRINCIPAL**

MVP Samaj's Arts, Commerce & Science College  
Dindori (Nashik)



### **1) Code of Conduct for Principal**

1. The Principal should ensure that the development plans of the College, both long-term and short-term, with respect to the academic programmes are duly processed and implemented through relevant authorities, bodies, committees and its members.
2. It is the responsibility of the principal to ensure that observance of the acts, statutes, ordinances, regulations, rules and other orders issued there under by the University authorities, other regulatory bodies and the Management, from time to time.
3. The Principal has to assure the competence and effectiveness in the whole of administrative plans and assignments. Administration of the academic programmes of the College as well the general administration of the College has to be under the purview of the Principal.
4. As the head of College, the Principal has the responsibility of addressing and resolving all issues concerned with the partakers of education.
5. The Principal has the responsibility to ensure that ample importance is given to the gender sensitivity measures in all the activities of the College.
6. With regard to the disciplinary measures, the Principal has the authority to take all the necessary actions as per the direction of the regulatory authority. In this regard he/she should take actions, which should be impartial and he/she should maintain complete transparency.
7. The Principal has the responsibility to deliver leadership, direction and co-ordination within the College.
8. Principal has the responsibility for the smooth conduct of curricular, co-curricular and extra-curricular activities of the College.

### **2) Job Responsibilities and Duties of Head of the Department**

1. Providing leadership in both under graduate and postgraduate in relevant field of specialization.
2. Consultancy services.
3. Teaching, laboratory development & writing of books.
4. Evaluations of - tutorials, assignments, journals and answer papers.
5. Interaction with industry.
6. Continuing education activities.
7. Student's counseling.
8. Interaction with other institutions, Universities at state and national levels.
9. Organizing seminars, workshops, summer schools and winter schools for teachers and professionals.



10. Publishing papers in national and international journals.
11. Review of academic activities of the department periodically.
12. To Maintain dead stock, consumable registers with the help of lab in-charge
13. To display notices, mark sheets, attendance sheets etc. pertaining to the students
14. To send SMS regarding attendance, discipline and other activities with the help of class teachers.
15. Organize parents meet in association with Teacher & Parent.
16. Involvement in curricular, co-curricular and extra-curricular activities.
17. Any other duties assigned by the Principal from time to time.

## **2. Job Responsibilities of Associate Professor/Assistant Professor**

1. Teaching and ensuring attendance of students as per University norms
2. Planning and implementation of instructions received from Head/principal.
3. Student's assessment and evaluation.
4. Developing resource material for teaching and learning.
5. Extension of services to the industry and community.
6. Continuing education activities.
7. Curricular, Co-curricular and extra-curricular activities.
8. Publication of research papers, articles & Books
9. Participate in seminars/conferences/workshops.
10. Participation in departmental administration
11. Contribute to the activities sustaining accreditation of the institute.
12. Examination work pertaining to College University such as organizing supervision and assessment etc.
13. Arrangement of remedial coaching.
14. Upgrading of qualifications.
15. Teachers should be good counselors and Facilitators. They should help, guide, encourage and assist the students to ensure that the Teaching-Learning Process is effective and successful.
16. Any other duties assigned by the Management and Principal from time to time.

## **4. Job Responsibilities of Lab. Attendant.**

1. To ensure safety of the students in the laboratory.
2. To draw the lab schedules for the students and display on the board.
3. To record and maintain the attendance of the students.



4. To ensure discipline of the students in the laboratory.
5. To conduct lab examination as and when required.
6. To assist the faculty member in conducting lab sessions of their students.
7. To maintain the dead stock /consumable/semi consumable registers of respective laboratories.
8. Maintenance of all instruments/equipments in the respective laboratories.
9. To carry out any other duties assigned by the faculty member/Professor/Head/Principal.
10. To check at least once in a week working of instruments & equipments under laboratory.
11. To prepare the requirement of consumables for the lab and place indent for the same.

#### **5. Job Responsibilities of Non-Teaching Staff**

1. Non-Teaching staff working in the College office or departments should remain on Duty during College hours.
2. Non-Teaching staff should wear the Uniform provided by the Management and always wear their identity badge during working hours.
3. Non-Teaching Staff assigned to Laboratories should keep the Labs clean.
4. Any Loss or damage to any article in the Lab or Class Room should be reported to the HOD in writing immediately.
5. Non-Teaching Staff, working in the Lab, shall maintain a stock register for all the articles, equipments, chemicals, etc. It shall be submitted to the HOD and the Principal at the end of each semester and their signatures obtained.
6. For articles damaged by the students a separate register should be maintained and if any money is collected from the student towards damages, as per the direction of the HOD, the amount shall be handed over to the College Accounts Staff, for deposit in the College account.
7. Non-teaching staff will carry out their duties as instructed by the authorities to whom they are attached.

#### **6. Job Responsibilities of Librarian**

1. To prepare and issue of Library cards to students and staff.
2. To follow up return of books issued to students and staff members.
3. To maintain fine collection register and instruct students to deposit the fine
4. To display new arrivals by photocopy of the cover page of the books and journals.
5. To receive international journals & magazines and highlight important articles & news.
6. To compile back volumes of journals and periodicals and arrange for binding and



#### Stacking.

7. To maintain the day wise records of visits of staff faculty members in library.
8. Display of cuttings of news papers on education /social matters on notice board
9. The list of requirement of books submits to the principal for further procurement.
10. To ensure discipline of the students in the library.
11. To effectively encourage faculty & student to use e-journals books keeping always in working condition.
12. Regularly under take binding of books which are damaged.
13. Any other matter assigned by Principal from time to time.

#### 7. Job Responsibilities of Placement Officer.

1. Prepare a data bank of potential industries for placements and keep updating.
2. Initiate MoUs with industries and organize recruitment process for placements.
3. Organize printing of placement Brochures/soft copies of information regarding student's placements.
4. Obtain feedback from industries regarding strength and weaknesses of students who have been placed finally.
5. Obtain feedback from industries regarding performance of placed students (one year or more) and obtain inputs additional training/grooming of current students at least for their year
6. Grooming the students for placements by organizing soft skill trainings.
7. Counseling of students regarding emerging areas of job opportunities.
8. Organize talks by experts to motivate students to seek job opportunities in emerging areas.
9. Give feedback to the faculty about strength & weaknesses of students to enable them to initiate appropriate grooming activities.
10. Any other duties assigned by the Principal from time to time.

#### 8. Job Responsibilities of Head Clerk

1. Scrutinize Admission & Eligibility documents and registers of admission.
2. Supervise and maintain personal files of staff and faculty.
3. Maintaining P.F. account as the case may be.
4. Keeping discipline and work schedule of class IV employees.
5. Maintain casual leave register.
6. Maintain movement register for staff under office administration.



7. Organize printing of brochures and placement documents for the institute.
8. Assistant Principal in receiving guests and visiting dignitaries in a dignified manner
9. Initiate and record all correspondence & put up the same to Principal /HOD & section heads.
10. He shall be responsible for all the matters assigned to establishment section, student section, stores section, maintenance section and security section.
11. To maintain the records of scholarships of students.
12. To take care of biometric requirement.
13. He shall be responsible for all the matters assigned to establishment section, students section, stores section, maintenance section and security section.
14. Any other duties assigned by the principal from time to time

#### **9. Job Responsibilities of Clerk Under Head clerk**

1. Checking website of Savitribai Phule Pune University, Pune.
2. Maintaining of personal files of teaching and non teaching staff.
3. Maintenance of attendance registers of teaching and non teaching staff,
4. Maintenance of service books.
5. Maintaining leave record of staff.
6. Completion of attendance of faculty and non teaching staff and forwarding the same to accounts section for preparation of payment.
7. Any other duties assigned by the Principal from time to time.

#### **10. Job Responsibilities of Accountant**

1. To prepare budget estimate of the college under guidance of Principal
2. To prepare documents for submission of six monthly and annual audit.
3. Allotment of Budgets to every department of the college.
4. HOD/section heads take periodical review of the same.
5. To verify bills for payment
6. To check the monthly pay sheet
7. To check the cash book daily
8. To file ETDS returns
9. To hold custody of receipt books and vouchers.
10. To prepare all the records as required by the statutory auditors and present the same regularly to the auditors.
11. To control and check the advance register and ensure timely recovery of advances.
12. To Settlement of journey claims and advances.



13. To prepare TDS statement and submit to Chartered Accountant.

14. Any other duties assigned by the Principal from time to time

### 11. Job Responsibilities of Examination Officer

1. To organize all works related to university and college level examinations such as preparation of supervision chart, appointments of senior super visors in consultation with principal.
2. To correspondence with university regarding university examinations, results of students, students complaints regarding examinations.
3. To organize the filling of examination forms, revaluation & verification forms of students & submission to Savitribai Phule Pune University.
4. To obtain results of students and its distribution.
5. To send requirement of examination stationary to Savitribai Phule Pune University & maintaining its up to date records.
6. To arrange for online examinations as per schedule & instructions of university
7. To maintain the records of all passed out students of this institute in a separate register also in a soft copy.
8. To send the program of proposed practical examinations dates to university & get final programme of practical/oral examinations.
9. To submit term work /oral practical marks to Savitribai Phule Pune University & time bound manner.
10. To organize arrangement of furniture and numbering of examination seats for University of Pune examinations.
11. To receive the examination stationery from Savitribai Phule Pune University, Pune & keep in the strong room.
12. Any other duties assigned by the Principal from time to time.

### 12. Code of Conduct for Students

1. Each student should behave sincerely in the college. He / She should behave politely with the teachers, non-teaching staff members, and the staff in the library & with the co-students. If the students have any problem they should meet the principal or the vice-principal of the college.
2. Uniform (Dress code) and Identity Card is compulsory for each student in college campus.
3. Students should have park their vehicles in the place allotted to them.
4. Students should not wander in the college campus by bunking the classes and practical's.
5. Smoking, drinking and chewing 'gutkha' is strictly prohibited in the college campus.



6. Chewing tobacco & beetle leaf and throwing clutter in the college campus is strictly prohibited.
7. Students should not click photographs in the college campus & avoid the use of cell phone strictly.
8. Students are prohibited from bringing any such weapons in the college which would physically harm others.
9. Students are strictly prohibited to scribble anything on the walls of the classroom & of the toilet. If such a thing happens students will be severely punished.
10. Student should not damage the benches, tables, chairs, fans & lights in the classroom as well as the things in the campus. If such a thing happens student will be severely punished & compensation should be taken from them.
11. Students are strictly prohibited from making noise in the college campus communicating in the reading room and standing in the porch of the college.
12. The rules of the office and the library are mandatory for each student.
13. Students should not organize picnic on their own without the permission of the Principal and the Vice Principal.
14. If the students have any prejudices about the college he/she should give complaint to the Principal and should not give any complaint, on their own to the Newspaper and media.
15. No student should participate in any activity against the college, and society and should avoid caste and religion based unfair activities.
16. Students should participate in the sports, cultural and other extra-curricular activities and co-operate for good things.
17. At the time of examination electronics devices are strictly prohibited. Copying in the examination and using other unfair means will be treated as an offence and necessary action will be taken on the student.
18. The original certificates given to the college by the students will not be returned to the students'. The students should keep the attested copies of them before taking admission.
19. Action will be taken against students if it's found that they have made changes in any document on their own.
20. Students will not be allowed to found any board or associations without the permission of the principal.
21. It is the right of the Principal to allow or forbid the students from appearing in the examination who remain absent for lectures, internal tests, Term-End Examination and behave badly in the college.
22. Students should take admission in the college by filling in the form given by the college





- only.
23. Each student will be given an Identity card by the college. Student should stick a passport size photograph on it. He should show it if asked by the teachers, officers and administrative staff. Otherwise they will have to pay a fine of Rs.50/- If the Identity card is lost student can obtain another I-card by paying Rs.250/-
  24. Students will be enrolled in the Second semester only if their behavior in the First semester is good.
  25. Students should note that they have to take new admission every year.
  26. Students should take the receipts of the fees paid from time to time from the concerned clerk. The fees once paid will not be returned.
  27. Every student must complete average attendance of 80% in each semester. Students having low attendance will not be allowed to fill the examination form.
  28. Students should strictly adhere to all the instructions written on the college Notice Board. Otherwise the student himself will be responsible for the loss.
  29. Roaming in the college campus during the lecture time or behaving improperly will be treated as an offence.
  30. Students should not bring radio, camera or cell-phone in the college.
  31. Bringing a dummy person as a parent in the college is an offence.
  32. The Principal has the right to give admission or cancel it at any moment without giving any reason.
  33. Ragging is strictly prohibited in the college premises and outside. Students indulging in it will be punished as per circular "UGC Regulation No.f-1- 8/2006(C P PII) 4th March 2008No.170.Such students will be expelled from the college. Legal action will be taken against them.
  34. Students will not be allowed to change the faculty for any cause.
  35. Nobody should meet the Student directly and they should enquire in the office before doing so.
  36. It is the right of the Principal to occasionally organize or not to organize the Annual Social Gathering and the Annual Prize Distribution Ceremony in the college.
  37. The students should themselves be present for taking the required certificates, Hall-Ticket, mark-sheet, L.C./T.C.in the college.
  38. If a student does not submit the required documents in the college, he /she will be responsible for his/her loss.
  39. Dress code is compulsory for students of Senior College according to the order of the institution.
  40. Students should strictly follow all the above rules as well as any other rules made by the

college from time to time.

*AA Nikam*

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Dindori (Nashik)

*SK Kashare*

Dr. S. K. Kashare

PRINCIPAL

MVP Samaj's Arts, Commerce & Science College  
Dindori (Nashik)



मंत्रि प्र समाजाचे

कला वाणिज्य व विज्ञान

महाविद्यालय दिंडोरी.

स्थानिक

टयवस्थापन

समिती.

## महाविद्यालय विकास समिती सभा

अ.न.	सभासदाचे नाव	हुद्दा	सही
1	मा. स्त्री. दत्तात्रय रामचंद्र पाटील	अध्यक्ष	letf-
2	मा. स्त्री. तरहरी सिताराम शिरवाळ	सदस्य	
3	मा. स्त्री. अनिल सुखामशव देशमुख	सदस्य	
4	मा. स्त्री. उद्धव पांडुरंग मोरे	सदस्य	
5	मा. स्त्री. भाऊसाहेब गणपतराव बोस्ते	सदस्य	
6	मा. स्त्री. सुर्यकांत यादवराव राजे	सदस्य	Shiraj
7	मा. स्त्री. सचिन विश्वासराव देशमुख	सदस्य	
8	मा. स्त्री. मच्छिंद्र जयराम पवार	सदस्य	Dr. Chav.
9	मा. स्त्री. शिवाजी मुरलीधर जाधव	सदस्य	
10	मा. स्त्री. पुंडलिक श्रीपत पाटील	सदस्य	
11	मा. स्त्री. राजेंद्र आस्करराव देशमुख	सदस्य	
12	मा. स्त्री. विवेक वामनराव कुवकर्णी	सदस्य	
13	मा. स्त्री. हेमंत पुंडलिक पिंगळे	सदस्य	
14	मा. स्त्री. जगन्नाथ कारभारी जाधव	सदस्य	
15	मा. स्त्री. अरुणकुमार शांतीबाब मुळोत	सदस्य	# Smunoh Jagtap
16	मा. स्त्री. वाळु कचरु जगताप	सदस्य	Shiraj
17	मा. स्त्री. राजाराम पुंडलिक डगे	सदस्य	
18	मा. स्त्री. मनोज काशिनाथ दिबकले	सदस्य	Jambhant D. D. D.
19	मा. प्राचार्या डॉ. वेद्वी विजय थिंगळे	प्राचार्या	
20	स्त्रीमती. डॉ. जे. डी. पवार	शि. म. क. प्रतिनिधी	Dr. Pawar
21	स्त्री. खलशम गणपत कांबळे	शि. म. क. प्रतिनिधी	
22	स्त्री. अमर क. जाधव	शि. म. क. त. प्रतिनिधी	
23	स्त्री. सी. टी. एन. पडाळे	शि. म. क. त. प्रतिनिधी	Dr. Padale

महाविद्यालय विकास समिति सभा

दिनांक २६/०६/२०२१

महाविद्यालय विकास समिति सभा शुनिवार दि. २६.०६.२०२१  
रेजी टुपरी ३:०० वा. मा. श्री. हनुमंत रामचंद्र पाटील  
(संवात्मक स.वि.प्र. समाज, नाशिक) यांच्या अध्यक्षतेखाली  
संपन्न झाली. याप्रसंगी महाविद्यालयाच्या प्राचार्या डॉ.  
वेदश्री शिंगळे यांच्यासह महाविद्यालय विकास समितीचे  
सदस्य उपस्थित होते. या सभेचे इतिवृत्त पुढील प्रमाणे.

- सभेमध्ये खालील विषयांवर चर्चा होतून निर्णय घेण्यात आला.
- १) मागील सभेचे इतिवृत्त वाचून कायम करणे.
  - २) कोविड-१९ महामारीमुळे या काळातही डिडोरी लागूक्यातील संस्थेचे सभासद व संस्थेचे हितचिंतक, डिडोरी ग्रामस्थ, विविध क्षेत्रातील मान्यवर व्यक्ती, महाविद्यालयातील सेवकांचे नातेवाईक, डिडोरीच्या या हितचिंतक झालेल्यांना अर्थदान मिळावे.
  - ३) मा. श्री. रमण ऐकळे युथ ट्रिस्ट फायुडेशन, नवी दिल्ली, पर्जेंट कंपनीच्या माध्यमातून महाविद्यालयातील गरीब व दुश्वार ४५ विद्यार्थ्यांना शिष्यवृत्ती दिल्याबद्दल अभिनंदन करणे.
  - ४) मराठा विद्या प्रसारक संस्थेने दिलेले १०० वटांचे झोड महाविद्यालयाच्या आवाशात लावून वृक्षसंवर्धन व संरक्षण करणे त्याबद्दल यतुश्री शिरी कर्मचार्यांचे अभिनंदन करणे.
  - ५) श्री. अरुण कुमार मुबोत यांची नामको येरिरेबल कॅन्सर हॉस्पिटलच्या आध्यक्षपदी बिनविरोध निवड झाल्याबद्दल अभिनंदन करणे.
  - ६) श्री. सुर्यकांत रात्रे यांनी महाविद्यालयास सरस्वती मूर्ती घेण्यास रु. ११०००/- देणगी दिल्याबद्दल अभिनंदन करणे.
  - ७) प्राचार्य डॉ. वेदश्री शिंगळे यांना 'ज्ञानसिंधू' हा राज्यस्तरीय पुरस्कार मिळाल्याबद्दल
  - ८) महाविद्यालयाला करंजवठा शकिकडून बस देण्यात आलेली आर्थी त्याबद्दल कर्त हेप्ल्यास रु. ३०००० खर्चास मंजुरी घेणे.
  - ९) महाविद्यालयात एन. सी. सी. सुरु करण्यासाठी प्रस्ताव पाठविणे व त्यास मंजुरी घेणे.
  - १०) निमखाना विभागात सुरु करण्यात येणाऱ्या नविन कामांना

- व. दुरुस्तीसाठी होणाऱ्या खर्चास मंजूरी देणे.
- 99) नॅकसाठी महाविद्यालयात विविध विभागात नविन कामांना व दुरुस्तीसाठी होणाऱ्या खर्चास मंजूरी देणे.
- 92) कोविड - 19 च्या प्रादुर्भावामुळे उद्भवलेल्या परिस्थितीमुळे महाविद्यालयाच्या अर्थिक परिस्थितीस हलभार लावावा. म्हणून देणगी मिळवि म्हणून प्रयत्न करणे.
- 93) 80% अंशवारकम ऑनलाईन अद्ययावती माहिती देणे परीक्षा ऑनलाईन व ऑगस्टपासून प्रवेश प्रक्रिया सुरू होणार अशी माहिती देणे.
- 94) महाविद्यालयात शिष्यवृत्ती देणाऱ्या विद्याथ्यांना सौ. व 2020 मध्ये झालेल्या शिष्यवृत्ती वाटपाची माहिती देणे -
- 95) महाविद्यालयात एम. ए. मधील व अर्धव्याय्य विषय सुरू करण्यास पुणे विद्यापीठाच्या माध्यमात मिळविलेली एम कॉम विभागात मार्किटिंग या पदव्युत्तर वर्गासाठी प्रस्ताव पाठविल्यास मंजूरी देणे -
- 96) विद्याथ्यांना वाय. फायन्ची सुविधा देणे.
- 97) आगामी सैद्धान्तिक वर्षासाठी संस्थेने नियोजित केलेल्या विद्याथ्यांच्या सैद्धान्तिक फी वॉल्यूम मंजूरी देणे.
- 98) सी. अर्थीक यंत्रणे पश्चातगीने ऐनवेळेस देणाऱ्या विषयपर चर्चा करणे.

विषय क्र: 3 मागील सभेचे इतिवृत्त वाचून कायम करणे...

भाव क्र: 3 मागील सभेचे इतिवृत्त मा. प्राचार्य डॉ. वैदशी शिंदे यांनी वाचले. त्यावर सद्यक बाधक चर्चा करण्यात आले व सततनुसते मंजूर करण्यात आले. यानंतर प्राचार्य डॉ. वैदशी शिंदे

यांनी 2020 कोविड काळावधीतील वैयक्तिक व महाविद्यालयीन सैद्धान्तिक कामकाजाचा आढावा घेऊन केला. 2 पुस्तके तथा अर्थीक मागे पुस्तके प्रकाशित, गोदागौरव पुस्तकार प्राप्त प्रा. खोनात्मि पाठिक यांना. पुनर्दर्श शिक्षक व समाजकार्य केंद्राच्या पुस्तकार मिळाल्याबद्दलचा सन्नेय केला. महाविद्यालयाच्या वतीने 'श्रीमाता' पुस्तकार मिळवून सुरू केला.

आगतिक महिला दिनाच्या निमित्ताने प्राचार्य संस्था येडकर

महिला यांच्या या पुरस्काराच्या माध्यमातून सत्कार, यथार्थत शत-  
 च्यात मुक्त विद्यापीठ परिक्षा केंद्र सुरू. महाविद्यालयात  
 विनामुक्त झेवॉकस सुविधा, सश प्रवेश फी. लेन टप्प्याच्या  
 खतमतीने प्रख्याती मुमा गावापासून इर आलो तशी प्रवेश  
 कमी न झाल्याचेही सांगितले. महाविद्यालयात ये-जा करवता  
 सवि वस. ची सुविधा. शैक्षणिक सहली तथा, मॅडीपालन  
 स्वयंसेवा समिती, पाठी परीक्षा, दुपेक पाहणे आदी कार्यशाळांचे  
 आ यशस्वी आयोजन. चतुर्थश्रेणी कर्मचारी, तृतीय श्रेणी  
 कार्यशाळा, तथा. युवा स्वंदन साख्या. निष्पत्तीय कला  
 सांस्कृतिक स्वयंसेवा यजमान पद स्वीकारून यशस्वी आयोजन-  
 महाविद्यालयीन नियतकालिक दर्शन च्या माध्यमातून अनेक  
 सामाजिक व शैक्षणिक विषयांसंदर्भात विद्यार्थी व प्राध्यापकांद्वारे  
 लेखन, विदेशी तालुक्यातील लोकसाहित्य संकलन करून  
 त्याचे प्रकाशन निमन्त्रणाव्यामार्फत अनेक स्थानांचे आयोजन  
 केले जाते. एकूणच कला व क्रीडा क्षेत्रात महाविद्यालयीन  
 यशस्वी वाट्याळीचा आढावा घेतला.

सूचक : मुख्यत यादकराव राजे  
 अनुमोदक : शिवजी मुरलीधर आघव  
 हशव स्वतःमते मंजूर.

विषय क्र: २ कोविड १९ महासमितीचे या काळावधीत विदेशी  
 तालुक्यातील संस्थेचे सभासद व संस्थेचे हितचिंत  
 दिवशी ग्रामस्थ, विविध क्षेत्रातील मांडवर व्यक्ती, महाविद्या  
 लयातील सेवकांचे जातेवाडूक दिवशी च्या या दिवंगत झालेल्या  
 श्रद्धांजली वाहणे.

हशव क्र: २ कोरोना अथवा कोविड-१९ याचा प्रादुर्भाव  
 हा वैश्विक पातळीवर अत्यंत माननी जीवनवर तथा जगण्या  
 त्याचा विविधांगी प्रभाव पडल्याचे पाहण्यास मिळते. दिवशी  
 सारखा ग्रामीण भाग याचा अपवाद नाही कोविड १९चा  
 दुसऱ्या जाटेत मविप्र संस्थेचे सभासद व संस्थेचे हितचिंत  
 ग्रामस्थ, शैक्षणिक तथा राजकीय क्षेत्रातील व्यक्ती  
 महाविद्यालयात कि ना सेवकांचे जातेवाडूक यांचे नियम झाले  
 या सविना सभेदरम्यान श्रद्धांजली वाहण्यात अममभी आले

**ठराव सवनिमिते मंजूर**

**विषय क्र: ३** मा.श्री रमण टेकाळे, युथ ग्रिम फाउंडेशन, नवी दिल्ली परनॉड कंपनीच्या माध्यमातून महाविद्यालयालाई गरीब व दुय्यार ४५ विद्यार्थ्यांना शिष्यवृत्ती दिव्यांकुल अमिनंदन करणे.

**ठराव क्र: ३** युथ ग्रिम फाउंडेशन, नवी दिल्ली यांच्या वतीने दरवर्षी विद्यार्थ्यांसाठी शिष्यवृत्ती दिली जाते. दुय्यार परंतु आर्थिक परिस्थिती दुर्बल असणाऱ्या ४५ विद्यार्थ्यांना युथ ग्रिम फाउंडेशनचे श्री रमण टेकाळे यांनी निवड करून त्यांना शिष्यवृत्ती प्राप्त करून दिली याबद्दल महाविद्यालयाच्या प्राचार्य डॉ. वेदवी शिंदे व महाविद्यालयीन विकास समिती अध्यक्ष मा.श्री. देसायेंक दादा पायठ यांच्या प्रमुख उपस्थितीत शुद्धिक अमिनंदन करण्यात आले.

स्वीकृत : राजाराम पुंडलिक ढगे.

**विषय क्र: ४** मराठा विद्या अनुमोदक : मनोज काशिनाथ बिकले.

**ठराव सवनिमिते मंजूर**

**विषय क्र: ४** मराठा विद्या प्रचारक संस्थेने दिलेले १०० वडोडे आडे महाविद्यालयाच्या आवारात लावून वृक्षपंजरी न व संरक्षण केले त्याबद्दल चतुर्थ श्रेणी कर्मचाऱ्यांचे अमिनंदन करणे.

**ठराव क्र: ४** वृक्षवल्ली आम्हा सोयरी या उक्ती प्रमाणे वृक्ष संवर्धनासाठी मराठा विद्या प्रचारक समाज संस्थेने दिलेली शाखेला १०० वडाचे वृक्ष महाविद्यालय क्षेत्र दिले होते या सर्व वृक्षांचे रोपण नच महाविद्यालयातील चतुर्थ श्रेणी कर्मचाऱ्यांनी यांनी मा. प्राचार्य वजीरार. के. जाधव यांच्या मार्गदर्शनाखाली केले. त्यांनी कोळंब्या-या कामांसाठी वृक्ष त्यांचे अमिनंदन करण्याचा ठराव सवनिमिते मंजूर करण्यात आला.

स्वीकृत : सुरजकांत बाळकृष्ण राजे  
अनुमोदक : चित्तोजी मुरलीधर जाधव.  
ठराव सवनिमिते मंजूर



विषय क्र: ५ श्री अरुण कुमार मुनोत यांची नामको चॅरिटेबल  
कॅन्सर हॉस्पिटलच्या उपाध्यक्षपदी बिनाविरोध  
निवड झाल्याबद्दल अभिनंदन करणे.

ठराव क्र: ५ श्री अरुण कुमार मुनोत महाविद्यालयीन विकास  
समितिये सदस्य यांनी कोविड 19 च्या लॉकडाऊन  
काळातील कामगिरी विशेष डव्हेरानिय अयुन वरील कुठ्या  
सीक लवणासाठी सोफत उपचार, जेवणाची साथ, इ. सर्व  
चॅरिटेबल हॉस्पिटलच्या माध्यमातून पुरवित चोगल्या प्रकार  
अनसेवा केल्याचे लक्षात आते तसेच त्यांनी नामको चॅरिटेबल  
कॅन्सर हॉस्पिटलच्या उपाध्यक्ष पदी बिनाविरोध निवड  
झाल्याबद्दल कोविड 19 च्या काळात केलेल्या कामगिरीबद्दल  
अभिनंदनाचा ठराव करण्यात आला.

स्वीकृत: अरुण कुमार शांतीलाल मुनोत  
अनुमोदक: वडु काचरु जगताप  
ठराव सर्वनिमित्त मंजूर

विषय क्र: ६ श्री सुर्यकांत राजे यांनी महाविद्यालयीन सरस्वती  
मुनी घेण्यास रु 99000/- देणगी दिल्याबद्दल  
अभिनंदन करणे.

ठराव क्र: ६ महाविद्यालयाच्या विकाससाठी महाविद्यालय  
विकास समित्याच्या वतीने स्वातंत्र्याने प्रयत्न केले  
आताल त्याचाच एक भाग म्हणजे महाविद्यालयाच्या सुयोग्य  
कवणासाठी महाविद्यालयीन विकाससमित्याच्या सदस्य श्री  
सुर्यकांत राजे यांनी महाविद्यालयास सरस्वती मुनी घेण्यास  
99000/- देणगी दिल्याबद्दल अभिनंदन करणेचा ठराव करव  
आला.

स्वीकृत: शंभाराम पुंडलिक वने  
अनुमोदक: मनोज काशिनाथ डिकले  
ठराव सर्वनिमित्त मंजूर

विषय क्र: ७ प्राचार्य डॉ. वेदजी शिंदे यांना 'ज्ञानसिंधु'  
हा राज्यस्तरीय पुरस्कार मिळाल्याबद्दल अभिनंदन  
करणे...

ठराव क्र: 10 महाविद्यालयीन विकास समित्याच्या सचिव महाविद्या

च्या प्राचार्या डॉ. वेदजी शिगळे यांचे साहित्य क्षेत्रातील योगदान बंधुमुख्य आहे तथा सामाजिक क्षेत्रातही त्या कार्यरत असतात. त्यांच्या याच कार्याची दखल घेत-त्यांना-

या संकेतक्रमा क्र. २०२०-२१ सालचा 'ज्ञानसिंधू' पुरस्कार प्रदान करण्यात आला. त्याबद्दल प्राचार्या डॉ. वेदजी शिगळे यांचा अभिनंदनाचा इशार सवनिमित्त करण्यात आला.

सूचक : धुर्यलंत चांदरशव शजे

अनुमोदक : शिवजी पुनीथर जाधव  
इशार सवनिमित्त मंजूर आसाव

विषय क्र: ८ महाविद्यालयाला करंजवठा शाळेकडून बस देण्यात आली आलेली आहे त्या बसचा कर्ज हद्दयास रु. ३७०००/- अर्चास मंजुरी घेणे.

इशार क्र: महाविद्यालयीन विद्यार्थ्यांना महाविद्यालयात वेळापत्राच्यासाठी महाविद्यालयाने बस सुविधा उपलब्ध केली परंतु ही बस करंजवठा शाळेकडून वेळापत्रासाठी या बसचा कर्ज रु. ३७०००/- अर्चास मंजुरीचा इशार सवनिमित्त करण्यात आला.

सूचक : अरुण कुमार शांतीला ल मुनोत

अनुमोदक : वाळू कचळ जगताप  
इशार सवनिमित्त मंजूर

विषय क्र: ९ महाविद्यालयात एम. सी. सी. सुरु करण्यासाठीचा प्रस्ताव पाठविले क त्यास मंजुरी घेणे.

इशार क्र: ९ दि.ओ.ई. काशातील विद्यार्थी अविशय कार्य व शर्यताने लंबवृत्त असतात अशा विद्यार्थ्यांना पोलीस प्रहरी, आर्मी फौजी साठी मोठ्या प्रमाणात वाक असतो अशा विद्यार्थ्यांना पूर्वतयारी साठी ~~सुरु~~ NCC सारख्या उपक्रमाचा मोठ्या प्रमाणात पाठवण होऊ शकते. त्यामुळे महाविद्यालयात NCC सारखा उपक्रमा सुरु करण्याचा प्रस्तावचा व मंजुरीचा इशार सवनेत करण्यात आला.

सूचक : राजाराम पुंडलिक ठोसे.

अनुमोदक : मृगेश काशिनाथ ठिकले

विषय क्र: 90 जिमखाना विभागात सुरु करण्यात येणाऱ्या नवीन कामांना व दुकस्तीसाठी होणाऱ्या खर्चास मंजुरी घेणे.

ढाव क्र: 90 महाविद्यालयाच्या नूतन वास्तू मध्ये विद्यार्थ्यांसाठी व सार्वजनिक शारीरिक शिक्षणासाठी प्रशासन असा जिमखाना विभाग अस्तित्वात सध्या जिमखाना विभागात विविध कामे व दुकस्ती यासाठी होणाऱ्या खर्चास मंजुरीचा ढाव सभेसमोर मांडण्यात आला.

स्वयंक: सुर्वदांत यादव राजे  
अनुमोदक: शिवाजी मुरलधर जाधव -  
ढाव संवर्णिते मंजूर

विषय क्र: 99 नॅक साठी महाविद्यालयात विविध विभागात नवीन कामांना व दुकस्तीसाठी होणाऱ्या खर्चास मंजुरी घेणे.

ढाव क्र: 99 महाविद्यालयात सन 2020-29 मध्ये नॅक समितिके साभोर जाणार असून त्या अनुषंगाने महाविद्यालयात नवनवीन सुविधांसाठी नवीन कामे कराथर्ती असून दुकस्तीचे देखरेख कामे कराथर्ती असून त्यासाठी होणाऱ्या खर्चास मंजुरी घेण्याचा ढाव सभेसमोर मांडण्यात आला.

स्वयंक: अश्वनाकुमार शांतीलाल मुनोत.  
अनुमोदक: वाळू कचरेण जरासाप.  
ढाव संवर्णिते मंजूर

विषय क्र: 92 कोविड 19 च्या प्रादुर्भावामुळे उद्भवलेल्या परिस्थितीमुळे महाविद्यालयाच्या अर्थिक परिस्थितीस हातभार लागता मंडळीत देणगी मिळविी म्हणून प्रयत्न घेणे.

ढाव क्र 92 कोविड 19 च्या जाणालिक महामासिमुळे खर्चयाच क्षेत्रात अर्थिक अडचण निर्माण झाल्या महाविद्यालयाला सध्या अर्थिक अडचणींना साभोर जाव लागता छफरे त्यामुळे महाविद्यालयाच्या अर्थिक परिस्थितीस हातभार लागता मंडळीत सर्व सभालाद.

संशोधन विद्यालय विकास समिती खमोर देवगी खाडी  
आवाहन करण्यात आले. खमोर मांडव्यात आला.

सूचक :- राजाराम कुंडलिक वगे.  
अनुमोदक :- मनोज काशिनाथ  
द्वारा सर्वानुमते मंजूर ठिकवे.

विषय क्र : 93 80% अभ्यासक्रम ऑनलाईन असल्याची  
माहिती देणे परीक्षा ऑनलाईन व ऑनलाईन पाठ्यक्रम  
प्रवेश प्रक्रिया सुरु होणार अशी माहिती देणे.

द्वारा क्र : 93 कोविड 19 च्या प्राथमिक मुळे महाविद्यालय  
याच्या शैक्षणिक वाट्याचीवर अद्य घेऊन जवळपास  
सोड्या प्रदानात समस्या निर्माण झाले या सर्व समस्यांवर  
मार्ग काढित ऑनलाईन पध्दतीने 80% अभ्यासक्रमा पूर्ण  
करण्यात आला. तसेच ऑनलाईन पध्दतीने परीक्षा घेण्यात  
आला. तसेच. सध्दा विद्यार्थ्यांनी ऑनलाईन माहितीच्या  
परिष्ठा व दुसऱ्या आठवड्यात सुरु होईल अशी माहिती  
देण्याचा द्वाव खमोर मांडव्यात आला.

सूचक शुभकांत ध्यादवराव राजे.  
अनुमोदक शिवाजी मुरलीधर जाधव  
द्वारा सर्वानुमते मंजूर

विषय क्र : 94 महाविद्यालयाल शिष्यवृत्ती घेणाऱ्या  
विद्यार्थ्यांना शै. व. 2020-2021 मध्ये  
झालेल्या शिष्यवृत्ती वाटेपायी माहिती देणे.

द्वारा क्र : 94 महाविद्यालयीन विद्यार्थ्यांना मागास-  
वर्गीय विद्यार्थ्यांना शै. व. 2020-21  
मध्ये प्राप्त झालेल्या शिष्यवृत्तीचे वाटप करण्यात आले या  
माहितीचा द्वाव खमोर मांडव्यात आला.

सूचक : अकाशकुमार श्यांतीलाव गुजोत  
अनुमोदक : वाकु कथक जगताप  
द्वारा सर्वानुमते मंजूर.

विषय क्र : 95 महाविद्यालयात एम. ए. मधील व अर्थशास्त्र  
विषय सुरु करण्यास पुणे विद्यापीठाची मान्यता  
मिह्राजी एम. कॉम. विभागात मार्केटिंग या पदव्यवर

बिबेक क्र: 94 : महाविद्यालयीय पदवी वेदुत विद्यार्थीनि पदव्युत्तर वर्गीया प्रवेशाखाही इतरत्र फिशव लागत असे ही गोष्ट लक्षात वेडुण. एम. ए. मराठी व अर्थशास्त्र विषय सुरु करण्यास पुणे विद्यापीठाची मांडवता मिळवली अशी माहिती प्राचार्य डॉ. वेदजी थिंगळे यांनी दिली. तसेच एम कॉम विभागात मार्केटिंग या पदव्युत्तर वर्गीया प्रस्ताव पाठवण्यास संजुशिया हराव सभेसमोर मांडव्यात आला.

स्वयक : अनुमोदक श. रा. रा. म. पुंडलिक हगे  
अनुमोदक : म. रा. रा. काशिनाथ बिक  
हराव सर्वानुमते मंजूर.

बिबेक क्र: 95 विद्याथ्यानि कायफाय ची सुविधा देणे.  
बिबेक क्र: 95 वदव्यात शैक्षणिक घोशानुसार विद्याथ्यानि ऑनलाईन शिक्षण सुविधासाठी महाविद्यालयीय वतीने काय फाय सुविधा देण्याचा हराव सभेसमोर मांडव्यात आला.

स्वयक : अनुमोदक श्रुतवंत यादवराव राजे-  
अनुमोदक : शिवाजी मुरुगिधर जाधव  
हराव सर्वानुमते मंजूर.

बिबेक क्र: 96 आगामी शैक्षणिक वर्षासाठी संरक्षणे नियोजित केलेल्या विद्याथ्यांच्या शैक्षणिक फी वाढीस संजुशी देणे.

बिबेक क्र: 96 अ कोविड 19 च्या प्रादुर्भावामुळे सर्व शिक्षण पध्दती बदलली आहे अशा परिस्थितीत प्रवेश फी वढव्याची आवश्यकतावर्तवली आहे अशा परिस्थितीत शैक्षणिक फी वाढीस संजुशिया हराव सभेसमोर मांडव्यात आला.

स्वयक : अनुमोदक अजना कुमा (शांतीलाल मुनोत)  
अनुमोदक : बाळू कथळ जगताप  
हराव सर्वानुमते मंजूर.

बिबेक क्र: 97 मा. अध्यायांच्या परवानगीने लेवनेकेस येणाऱ्या विषयावर चर्चा करणे.

बिबेक क्र: 97 ज्ञानें काये काठकात्र वेकेल पुठकिरणे  
स्वयक : श. रा. रा. म. पुंडलिक हगे. अनुमोदक मनोजकाशितविकोने-  
हराव सर्वानुमते मंजूर.

श्री. रा. रा.

## महाविद्यालय विकास समिति सभा

अ.न.	सभासदचे नाव	हुद्या	सदि.
1	मा. श्री. लक्ष्मण शंकर पटिल	अध्यक्ष	latif
2	मा. श्री. नरेश शिताराम झिरवाळ	सदस्य	
3	मा. श्री. अनिल सुदामराव देशमुख	सदस्य	
4	मा. श्री. उद्धव पंडुरंग मोरे	सदस्य	
5	मा. श्री. माऊसाहेब गणपतराव बोस्ले	सदस्य	
6	मा. श्री. सुर्यकांत यादवरव राजे	सदस्य	
7	मा. श्री. सचिन विश्वासराव देशमुख	सदस्य	
8	मा. श्री. मच्छिंद्र जयराम पवार	सदस्य	
9	मा. श्री. शिवाजी मुरमिधर जाधव	सदस्य	
10	मा. श्री. पुंडलिक श्रीपत पाटील	सदस्य	
11	मा. श्री. राजेंद्र भास्करराव देशमुख	सदस्य	
12	मा. श्री. विवेक वामनराव कुलकर्णी	सदस्य	
13	मा. श्री. हेमंत पुंडलिक पिंगळे	सदस्य	
14	मा. श्री. जगन्नाथ कारभारी जाधव	सदस्य	
15	मा. श्री. अश्विनकुमार शंतीलाल मुनोत	सदस्य	
16	मा. श्री. वाळु कचरु जगताप	सदस्य	
17	मा. श्री. राजशम पुंडलिक हगे	सदस्य	
18	मा. श्री. मनोज कशिनाथ ठिकले.	सदस्य	
19			
20	मा. प्राचार्य डॉ.	प्राचार्य	
21	श्रीमती डॉ. जे. डी. पवार	शिक्षक	
22	श्री.	प्रासिनिधी	
23	श्री. डी. पी. लड्डे	शिक्षक	
24	श्री. ए. एन. कडके.	प्रासिनिधी	

महाविद्यालय विकास समिती सभा.  
दि.

महाविद्यालय विकास समिती सभा दि. २४.३.२०  
रोजी दुपारी ३:०० वा. मा. श्री. दयाधर रामचंद्र  
पाटील (संचालक म. वि. प्र. समाज, नाशिक) यांच्या  
अध्यक्षतेखाली संपन्न झाली या प्रसंगी महाविद्यालया  
प्रान्चार्य डॉ. एस. के. कुशारे यांच्यासह विद्यालय विकास  
समित्याचे सदस्य उपस्थित होते. या सभेचा इतिवृत्त  
पुढील प्रमाणे.

- १) सभेमध्ये पुढील विषयांवर चर्चा होऊन निश्चि घेण्यात आले  
मागील सभेचे इतिवृत्त वाचून कायम करणे.
- २) महाविद्यालयाची जागा एन. ए. होणेबाबत
- ३) महाविद्यालयाच्या मैदान दुकस्ती कामकाजाबाबत व  
अवबाबत
- ४) शाखा कर्जबाबत चर्चा करणे
- ५) नॅक कामकाजासाठी आवश्यक असलेल्या रिक्त शिक्षकांच्या  
जागेवर नवीन शिक्षकांची नेमणूक होणेबाबत.
- ६) कार्यालयतील फर्निचर बाबत.
- ७) शासकीय छात्र. शि. आय. ते महाविद्यालयापर्यंतचा रस्ता  
दुरूस्ती व डोंबशिकरण करणेबाबत..
- ८) कायमस्वरूपी वॉचमनची नेमणूक होणेबाबत
- ९) नॅक कामकाजासाठी नवीन संगणक व प्रिन्टर ची  
मागणी करणे.
- १०) एम. ए. सी. के. मॅन्सरी व एम. ए. इ. कानॉमिक्स व मराठी  
हे पर्युन्टर वर्ग सुरु करणे..
- ११) महाविद्यालयाच्या विनयलेखी (NA) करणे.
- १२) व्हाटस ग्रुप महाविद्यालयाच्या कॅम्पसमध्ये लाईट  
फ्रेंड, कॅमेरा प्रोजेक्टर आदी वसविणे.
- १३) महाविद्यालयाचा जोडगारा काळव्यावरीक पूलाचे  
नुतनीकरण आणि रंधीकरण करणे
- १४) गृहवेल खेळार्ड्या सत्कार करणे.
- १५) सोलर स्ट्रीट लाईट वसविणे
- १६) नॅक कामकाजाचा आढावा घेणे.

विषय क्र: १ : मागील सभेचे इतिवृत्त वाचून कायम करणे.  
ठराव क्र: १ : मागील सभेचे इतिवृत्त मा. प्राचार्य डॉ. एस. के. कुशारे यांनी वाचले त्यावर साध्यक वाद्यक चर्चा होऊन इतिवृत्त कायम करण्यात आले.

सूचक : \_\_\_\_\_  
अनुमोदक : \_\_\_\_\_

विषय क्र: २ महाविद्यालयाची जागा एम. ए. होणेबाबत..  
ठराव क्र: २. २०१८ मध्ये ज्या नूतन जागेवर महाविद्यालयाची बांधवात झाली ती जागा अजूनही एम. ए. झालेली नाही ती जागा एम. ए. व्हावी यासाठी उपाधिकांमध्ये साध्यक वाद्यक चर्चा करण्यात आली त्यावर साध्यक वाद्यक चर्चा होऊन ठराव सर्वानुमते मंजूर करण्यात आला.

सूचक \_\_\_\_\_  
अनुमोदक \_\_\_\_\_  
ठराव सर्वानुमते मंजूर

विषय क्र: ३ महाविद्यालयाचे मैदान दुसऱ्या कामकाजाबाबत व अचलबाबत.

ठराव क्र: ३ नूतन इमारती समोर असलेले मैदान क्रीडांगणासाठी त्याच कश्याचे असून त्याबाबतची माहिती क्रीडा संचालक डॉ. एम. एस. कांदळकर यांनी दिली. क्रीडांगण त्याच कवठ्यासाठी लागणारा खर्च हा मोठ्या प्रमाणात असून याबाबत शासनेची मदत तथा निधीची आवश्यकता लागणार आहे अशी सूचना विषयावर चर्चा होऊन ठराव सर्वानुमते मंजूर करण्यात आला.

सूचक : \_\_\_\_\_  
अनुमोदक : \_\_\_\_\_  
ठराव सर्वानुमते मंजूर.

विषय क्र: ४ शाखा कडबाबत चर्चा करणे.  
ठराव क्र: ४ : महाविद्यालयात अनुदानित व विनाअनुदानित दोन्ही प्रकारच्या शाखा सुरू आहेत. त्यांचे मॅक कामकाजासाठी आवश्यक खर्चाच्या निशेजनासाठी



शाखा कर्मसारी शिफारस करणे गरजेचे आहे त्यावर  
सशक्त साधक बांधक चर्चा घेऊन ठराव संसदनुमते मंजूर  
करण्यात आला.

सूचक :

अनुमोदक :

ठराव संसदनुमते मंजूर

विषय क्र: ५ नोक कामकाजासाठी आवश्यक शिक्षकांची  
पूर्ती करून शिक्षकांची नेमणूक होणेबाबत...

ठराव क्र: ५ महाविद्यालयत कला वाणिज्य व विज्ञान  
या तिनही विभागातगत विविध विषयांचे अध्यापन अध्यापन  
केले जाते परंतु वाणिज्य शाखा व कला शाखेच्या क्याच  
विषयांच्या अध्यापन अध्यापनासाठी शिक्षकांची अपूर्ती आहे.  
त्यामुळे नोक च्या कामकाजातही शिक्षकांची गरज आहे  
त्यामुळे श्रीम स्वयंसेविका विषय शिक्षकांच्या नेमणूकीबाबत  
चर्चा घेऊन विषय संसदनुमते मंजूर करण्यात आला.

सूचक

अनुमोदक

ठराव संसदनुमते मंजूर.

विषय क्र: ६ कार्यालयनिष्ठ फर्निचर तयार करणेबाबत...

ठराव क्र: ६ कार्यालयनिष्ठ कार्यालयी यांच्या  
स्वयंसेविका कॅबिन करणे आवश्यक आहे त्यामुळे  
कामकाज करवण्यासाठी स्वयंसेविका निर्मूण होईल. यावर आस्था  
सध्या चर्चा घेऊन ठराव संसदनुमते मंजूर करण्यात  
आला.

सूचक

अनुमोदक

ठराव संसदनुमते मंजूर

विषय क्र: ७ शासकीय औद्योगिक प्रशिक्षण संस्था-  
(IIT) ते महाविद्यालयपर्यंतचा रस्ता दुरुस्तीक व  
डॉक्टोरेशन करणेबाबत...

ठराव क्र: ७

महाविद्यालय ते गावापासून येणाऱ्या

येवारे जाणारे विद्यार्थी तथा कर्मचारी यांच्या इच्छा कि वृत्तीचा  
सातत्याने अभ्यास होत आहे. त्यामुळे सर्व रस्त्याचे  
इंजिन ठराव स्वानुमते मंजूर करण्यात आला.

सूचक : अनुमोदक

अनुमोदक :

ठराव स्वानुमते मंजूर

विषय क्र: ८ कायम खजणी वॉचमनची नेमणूक होणेबाबत...

ठराव क्र: ८ मंडळविद्यालय गावापासून निजमि खजणी  
अखून रोमछिया वेळी मंडळविद्यालयातर्फे सर्व वस्तूंच्या  
सुपडित तेलारी कायम खजणी वॉचमनची नेमणूक करावई  
या विषयावर चर्चा करण्यात आली व ठराव स्वानुमते  
मंजूर करण्यात आला.

सूचक :

अनुमोदक :

ठराव स्वानुमते मंजूर

विषय क्र: ९ नॅक कामकाजासाठी नवीन संगणक व  
प्रिंटर ची मागणी करणे.

ठराव क्र: ९ मंडळविद्यालयाचे नॅक २ ही सायकल  
पूर्व तयारी सुरु अखून नॅक कामकाजासाठी संगणक व प्रिंटरची  
मागणी अखून त्याची मागणी संबंधित उपाखितांमध्ये चर्चा  
होऊन ठराव स्वानुमते मंजूर करण्यात आला.

सूचक :

अनुमोदक :

ठराव स्वानुमते मंजूर

विषय क्र: १० एम एस्सी केमिस्ट्री व एम ए - Economics  
व सराठी हे पदव्युत्तर वर्ग सुरु करणे.

ठराव क्र: १० मंडळविद्यालय पदवी वगळिती केमिस्ट्री  
Economics व सराठी हे वर्ग सुरु आहे परंतु  
विद्यार्थ्यांच्या संखीसाठी वरील विषयांच्या पदव्युत्तर

सूचक  
अनुमोदक  
ठराव सर्वनिमित्ते मंजूर.

विषय क्र: 99 मध्याविद्यालयच्या प्राचा विद्यार्थी करणे. मध्या  
~~विषय क्र: 99~~ शालातील वर्गात तसेच कॉम्पसमध्ये लॉर्ड  
फोन, कॅमेरा प्रोजेक्टर आणि वसविणे.

ठराव क्र: 99 नूतन इमारतीत मध्याविद्यालय वृद्ध  
इमारतवर कचरा कचरा मिळे तसेच कॉम्पसमध्ये लॉर्ड  
फोन सीसी व्हिडी कॅमेरा वसविणे वकी आहे सदर विषय  
-यची होडून ठराव सर्वनिमित्ते मंजूर करण्यात आला.

सूचक :  
अनुमोदक :  
ठराव सर्वनिमित्ते मंजूर.

विषय क्र: 92 : मध्याविद्यालयाच्या ओडगारा काळ्यावरील  
पूलचे नूतनीकरण आणि रूंदीकरण करणे.

ठराव क्र: 92 मध्याविद्यालयाच्या ओडगारा काळ्यावरील  
पूल अत्यंत अर्द्ध व लक्षण आहे काळ्याला सांठ्यास  
सदर पूलावर येऊ करणारास भिती वाटते अशा या ओडगारा  
पूलचे नूतनीकरण व्हावे या संबंधी सभेत चर्चा होऊन  
ठराव सर्वनिमित्ते मंजूर करण्यात आला.

सूचक : 9  
अनुमोदक :  
ठराव सर्वनिमित्ते मंजूर.

विषय क्र: 93 शुभारंभ खेळाडूंचा सत्कार करणे.

ठराव क्र: 93 मध्याविद्यालयातील क्रीडा विभागाच्या वतीने  
अथर्व खेळाडू विद्यापिठ पालखी, त्रिळा पालखी व इ. विभागीय  
पालखीवर अ. विविध स्पर्धांमध्ये सहभाग घेत असतात  
अशा सर्व विद्यार्थ्यांनी वेगवेगळ्या स्पर्धांच्या माध्यमातून  
यश संपादन करित असतात या सर्व यशस्वी विद्यार्थ्यांचे  
सत्कार करणे या संदर्भात चर्चा होऊन ठराव सर्वनिमित्ते  
मंजूर करण्यात आला.

अनुमोदक  
ठराव स्वनिमित्त मंजूर:

विषय क्र. १४ सोलर स्ट्रीट लाइट वसविणे.

ठराव क्र. १४ सोलर स्ट्रीट लाइट वसविणे  
महाविद्यालयात सोलर स्ट्रीट लाइट वसविणे  
बाहेर आहे. ज्यामध्ये मानक विधी वचत करणे शक्य आहे.  
ज्यामुळे लवकर सोलर स्ट्रीट लाइट वसविणे या विषयावर सत्रेस  
चर्चा करण्यात आली व विषय स्वनिमित्त मंजूर करण्यात  
आला.

सूचक

अनुमोदक:

विषय स्वनिमित्त मंजूर.

विषय क्र. १५ नॅक कामकाजाचा आढावा घेणे.

ठराव क्र. १५, महाविद्यालय नॅक दुसरी साथकाम फेस  
करत आणून त्याअंतर्गत विविध प्रयत्ने व नॅक  
च्या इतर कामकाजाचा आढावा घेण्यात आला. सदर विषयावर  
चर्चा झाली व ठराव स्वनिमित्त मंजूर करण्यात आला.

सूचक:

अनुमोदक:

ठराव स्वनिमित्त मंजूर



MARATHA VIDYA PRASARAK SAMAJ'S

# ARTS, COMMERCE & SCIENCE COLLEGE, DINDORI

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Affiliated to Savitribai Phule Pune University, Pune Id. No. PU/NS/ASC/069/2001

## ACADEMIC CALANDER : YEAR 2024-24

Sr. No.	Period	Particulars	Remarks
<b>TERM - I</b>			
1	First & Second week of June	Admission to FY/SY/TYBA/BCom/BSc	Depends on the declaration of Results by HSC Board Savitribai Phule Pune University, Pune
2	15 <sup>th</sup> June	Re-opening of the College	Decided by Savitribai Phule Pune University, Pune
3	Third & Fourth week of June	Preparation of Theory Time Tables for Commencement of FY & SYBA/BCom/BSc classes beings.	Decided by College
	21 <sup>st</sup> June	Departmental meetings for syllabus and workload allotments. International Yoga Day	Decided by College
4	First week of July	Preparation of practical time table and its commencement for FY/SY BSc Preparation of practical for commerce faculty. Formation of Academic Committees of teachers for curricular, Co-curricular and Extension activities	Decided by College
5	Second week of July	Commencement of TYBA/BCom/BSc classes.	Depends on the declaration of results by the Savitribai Phule Pune University, Pune
6	Third week of July 23 <sup>rd</sup> July	Preparation of Practical time table and its commencement for TYBSc Lokmanya Tilak Jayanti	Decided by the College.
7	Fourth week of July	Admissions to MA/MCom classes begins.	Depends on the declaration of Results by the Savitribai Phule Pune University, Pune
8	First & Second week of August	Preparation and commencement of Time Table for MA/MCom	Decided by College
9	Third & Fourth week of August	Constitution of Student Council and Election of its Secretary.	Date is decided by the Savitribai Phule Pune University, Pune
	20 <sup>th</sup> August	Inauguration of Various - Associations. Sadbhavna Din	Dates are decided by the College.
10	First week of September	05th September (Teacher's Day)	Lectures organized by student



11	Third & Fourth week of September	Internal Examination for FY/SY/TYBSc	Dates decided by the College.
12	First & Second week of October	Term end examination for FY/SY/TYBA/BCom	Dates decided by the College
13	First & Second week of October 15 <sup>th</sup> October	University Examination for FY/SY/TYBA/BCom/BSc Dr. A. P. J. Abdul Kalam Jayanti / Reading Inspiring day (Vachanpremadin)	Dates decided by the Savitribai Phule Pune University, Pune

### TERM - II

14	Third & Fourth week of October	Conduct of all PG Internal Exam	Dates decided by the College
15	19 <sup>th</sup> November	National Integration Day	
16	Third & Fourth week of November	MA/MCom Term-End Exam	Dates decided by the Savitribai Phule Pune University, Pune
17	In the Month of November	Diwali Vacation	Dates decided by the Savitribai Phule Pune University, Pune
18	Third & Fourth week of November	Commencement of Second Term	Dates decided by the Savitribai Phule Pune University, Pune
19	Fourth week of November	Starting of Teaching of U.G. Classes.	Dates decided by the College
20	First & Second week of December	Arranging Lectures of various Associations	Dates decided by the College
21	First & Second week of December	Starting of Teaching of P.G. Classes.	Dates decided by the College
22	Second & Third week of December	Organization of NSS Camp	Dates decided by the Savitribai Phule Pune University, Pune
23	Third & Fourth week of December	Inter Class Tournaments	Decided by the College
24	First & Second week of January 03 <sup>rd</sup> January	Conduct of Tutorial, Seminar etc. Savitribai Phule Jayanti	Decided by the College
25	Third week of January	Competitions for various Cultural and Sports Activities.	Decided by the College
26	Fourth week of January	Annual Social gathering and Prize Distribution	Decided by the College
27	First & Second week of February 19 <sup>th</sup> February	Organization of Science Exhibition by students Shatrapati Shivaji Maharaj Jayanti	Decided by the College
28	Third & Fourth week of February	Conduct of Internal Exams. (FY/SY/TY BA, BCom, BSc)	Decided by the College
29	Fourth week of February	Conduct of Practical Exams and Project Via-Voce for SY, TY BA/ BCom / BSc Environmental Awareness theory and project examination for SYBA/BCom/BSc	Decided by the Savitribai Phule Pune University, Pune Decided by the College



30	First week of March	Conduct of FYBSc Annual Practical Examination.	Dates decided by the College
31	Second & Third week of March	Conduct of SYBSc Annual Practical Examination.	Dates decided by the Savitribai Phule Pune University, Pune
32	Fourth week of March  23 <sup>rd</sup> March	Commencement of University Annual Theory Examination for FYBSc / BCom / BA  Shahid Din- Shahid Bhagatsing, Rajguru and Sukhdeo	Decided by the Savitribai Phule Pune University, Pune
33	First & Second week of April  14 <sup>th</sup> April	Conduct of University Annual Practical Examination for TYBSc Conduct of Practical Examination for BCom  Dr. Babsaheb Ambedkar Jayanti	Dates decided by the Savitribai Phule Pune University, Pune
34	Third & Fourth week of April	Conduct of University Theory Exam for SY and TY Classes	Decided by the Savitribai Phule Pune University, Pune
35	By the End of April	Conclusion of Academic Year	Decided by the Savitribai Phule Pune University, Pune
36	First May	Maharashtra State Foundation Day and Flag Hosting	
37	First & Second week of May	Conduct of University Theory Exam for P.G. Classes	Decided by the Savitribai Phule Pune University, Pune



*A. N. Li. beam*

**Coordinator**

**IQAC**

**Co-Ordinator**

Internal Quality Assurance Cell (IQAC)  
MVP Samaj's Arts, Comm. & Science College  
Dindori (Nashik)

*[Signature]*

**Principal  
Principal**

Arts Commerce & Science College  
Dindori Tal Dindori Dist Nashik

MARATHA VIDYA PRASARAK SAMAJ'S

# ARTS, COMMERCE & SCIENCE COLLEGE, DINDORI

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## Academic College Committees Functions

Name of the committee	Function
Incharge (Vice Principal)	<ul style="list-style-type: none"><li>• This is a non-cadre post with no additional remuneration and administrative &amp; financial powers of delegation.</li><li>• The Purpose of this post is to extend help to the Principal in the matters of Academic Activities and handle day to day affairs in the absence of Principal.</li></ul>
Academic and Administrative Audit (AAA)	<ul style="list-style-type: none"><li>• Evaluates the quality of education in the Institution and makes sure that the college offering top-class education for the students in all aspects such as research, projects, internships, classes, job opportunities, and others.</li><li>• Assess and monitor their processes with a well-planned system of internal and external reviews.</li><li>• Suggest the methods for improvement for overcoming the weaknesses.</li></ul>
Academic Research cell (ARC)	<ul style="list-style-type: none"><li>• To promote faculties and students to participate in research activity for their technical skills and knowledge improvement.</li><li>• To make aware about the funding agencies, research proposal submission, and consultancy activities.</li><li>• To encourage and facilitate the publication of the research work/projects in reputed academic journals.</li><li>• To encourage and facilitate the presentation of the research work through academic events such as workshops/seminars/guest lecturers or the media.</li><li>• To compile data on all the research work/projects/publications undertaken by the teachers and students into a database for easy monitoring and analysis of the progress being made by them from year to year.</li></ul>



<b>College Development Committee (CDC)</b>	<ul style="list-style-type: none"> <li>• Prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable college to foster excellence in curricular, co-curricular and extracurricular activities</li> </ul>
	<ul style="list-style-type: none"> <li>• Recommend to the management about introducing academic courses and the creation of additional teaching and administrative posts.</li> </ul>
	<ul style="list-style-type: none"> <li>• Make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities in the college.</li> </ul>
	<ul style="list-style-type: none"> <li>• Make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college.</li> </ul>
	<ul style="list-style-type: none"> <li>• Prepare the annual financial estimates (budget) and financial statements of the college or institution and recommend the same to the management for approval.</li> </ul>
	<ul style="list-style-type: none"> <li>• Formulate proposals of new expenditure not provided for in the annual budget.</li> </ul>
	<ul style="list-style-type: none"> <li>• Make recommendations regarding the students' and employees' welfare activities in the college</li> </ul>
	<ul style="list-style-type: none"> <li>• Discuss the reports of the IQAC and make suitable recommendations.</li> </ul>
	<ul style="list-style-type: none"> <li>• Consider and make appropriate recommendations on local inquiry reports, audit report, report of National Assessment and Accreditation Council, etc.</li> </ul>
	<ul style="list-style-type: none"> <li>• Perform such other duties and exercise such other powers as may be entrusted by the management and the university</li> </ul>
<b>Alumni association</b>	<ul style="list-style-type: none"> <li>• To establish an alumni cell and maintain a database of the alumni</li> </ul>
	<ul style="list-style-type: none"> <li>• To share information with the alumni regarding the latest initiatives of the institution</li> </ul>
	<ul style="list-style-type: none"> <li>• To invite them for participation in various college activities.</li> </ul>
	<ul style="list-style-type: none"> <li>• To organize networking get-togethers</li> </ul>
	<ul style="list-style-type: none"> <li>• To honor distinguished alumni for supporting in brand building exercise as well as overall development of the institution.</li> </ul>
	<ul style="list-style-type: none"> <li>• To take feedback and suggestion related to institute, curriculum, etc.</li> </ul>
	<ul style="list-style-type: none"> <li>• To implement the reservation policy for category in the and College as per guideline by State Government and Affiliating University</li> </ul>

<b>Reservation cell &amp; Anti-caste based discrimination committee (ACBD)</b>	<ul style="list-style-type: none"> <li>• To collect data regarding the implementation of the policies in respect of admissions in the institute and analyse the data showing the trends and changes towards fulfilling the required quota.</li> <li>• To implement, monitor and evaluate continuously the reservation policy in college and plan measures for ensuring effective implementation of the policy and programme of the Government of India.</li> </ul>
<b>Anti-ragging committee</b>	<ul style="list-style-type: none"> <li>• To advise/counsel the senior students in the class rooms not to involve in ragging</li> <li>• To prevent ragging at different places like corridors, canteen, laboratories, library, college campus, etc.</li> <li>• To report/recommend actions on the students involved in ragging.</li> <li>• To display the important factors of anti-ragging act including the punishments at different important places.</li> </ul>
<b>Art circle</b>	<ul style="list-style-type: none"> <li>• Organizes various programmes and celebrates many commemorative days under the guidance of the affiliating university. Motivate art stream students that upgrade themselves in all aspects such as social, cultural, etc.</li> <li>• Also submit the report along with photos (duly signed by higher authority) to IQAC within two days after organizing the program.</li> </ul>
<b>Bahishal</b> (Jaykar ani Vyakhyanmala)	<ul style="list-style-type: none"> <li>• Organizes various programmes and celebrates many commemorative days under the guidance of the affiliating university. Motivate art stream students that upgrade themselves in all aspects such as social, cultural, etc.</li> <li>• Also submit the report along with photos (duly signed by higher authority) to IQAC within two days after organizing the program.</li> </ul>
<b>Board of Student Development (BSD)</b>	<ul style="list-style-type: none"> <li>• Organizes various programmes and celebrates many commemorative days under the guidance of the affiliating university. Motivate art stream students that upgrade themselves in all aspects such as social, cultural, etc.</li> <li>• Also submit the report along with photos (duly signed by higher authority) to IQAC within two days after organizing the program.</li> <li>• The students who are economical backward and need financial support are well come to join in Earn and Learn scheme.</li> </ul>
<b>Carrier Katta</b>	<ul style="list-style-type: none"> <li>• To develop students as a multifaceted personality with academic excellence and a commitment to an egalitarian society</li> </ul>
<b>Competitive Examination guidance cell</b>	<ul style="list-style-type: none"> <li>• Arrange lectures of eminent personalities from various organizations regularly for the students in the college.</li> <li>• Help the students to prepare for the examinations such as MPCPS, UPSC, NET, SET, GATE, CHEMIYAD, MATH OLYMPIAD etc.</li> </ul>

<b>College Academic Council</b>	<ul style="list-style-type: none"> <li>• To Review completion of syllabus in all subjects as per lesson plans submitted by the faculty.</li> </ul>
	<ul style="list-style-type: none"> <li>• To review the seminars/conferences attended by the faculty and students.</li> </ul>
	<ul style="list-style-type: none"> <li>• Review of attendance of the students and to finalize the list of detained candidates before the commencement of University end examinations in each semester/year</li> </ul>
	<ul style="list-style-type: none"> <li>• Conduct unit examinations and University end examinations</li> </ul>
<b>College magazine committee</b>	<ul style="list-style-type: none"> <li>• College magazine reflects the identity of the educational institutions and is an integral part of the education system.</li> </ul>
	<ul style="list-style-type: none"> <li>• With prior discussion with Principal sir and IQAC, committee must finalize the topic for current academic year.</li> </ul>
	<ul style="list-style-type: none"> <li>• College magazine is entitled as "DARPAN". It is very symbolic title as it reflects the writing of the student's mind.</li> </ul>
	<ul style="list-style-type: none"> <li>• Provide a wonderful platform for these young potential ones to showcase their talent as writers and express.</li> </ul>
	<ul style="list-style-type: none"> <li>• Also collect departmental report and marge them in proper format.</li> </ul>
	<ul style="list-style-type: none"> <li>• After typing, proof reading, and finalizing the photographs for the DARPAN, send it to Printing press.</li> </ul>
<b>College Website Maintenance Committee</b>	<ul style="list-style-type: none"> <li>• To prepare the web page.</li> </ul>
	<ul style="list-style-type: none"> <li>• To obtain information from all the departments and place it on website.</li> </ul>
	<ul style="list-style-type: none"> <li>• To update it whenever required.</li> </ul>
	<ul style="list-style-type: none"> <li>• To update website, the information of any special programs as and when organized.</li> </ul>
	<ul style="list-style-type: none"> <li>• To place admission notifications, important circulars, college information, etc.,</li> </ul>
<b>Commerce association</b>	<ul style="list-style-type: none"> <li>• To organize personality development programme/s for Commerce students.</li> </ul>
	<ul style="list-style-type: none"> <li>• To encourage students to write articles for wall papers and for the College Magazine.</li> </ul>
	<ul style="list-style-type: none"> <li>• To display cuttings/photographs copies of important scientific achievements reported in magazines / journals on notice board.</li> </ul>
	<ul style="list-style-type: none"> <li>• To organize visits to appropriate Institutions / place.</li> </ul>
	<ul style="list-style-type: none"> <li>• To arrange personality development programme for commerce students.</li> </ul>
	<ul style="list-style-type: none"> <li>• To organize activities such as training camps, awareness campaigns etc. in co-ordination with other committees.</li> </ul>
	<ul style="list-style-type: none"> <li>• To maintain records of the activities conducted and submit the same to the IQAC Committee</li> </ul>

<b>Cultural committee</b>	<ul style="list-style-type: none"> <li>• The Cultural committee helps the students to distinguish themselves apart from their curriculum. Students are encouraged to take part in various cultural events in college and other colleges and showcase their talents through various clubs/associations/national service schemes.</li> </ul>
	<ul style="list-style-type: none"> <li>• Plan and schedule cultural events for the academic year.</li> </ul>
	<ul style="list-style-type: none"> <li>• The committee shall display on the Notice Board/Website information about events to be celebrated.</li> </ul>
	<ul style="list-style-type: none"> <li>• Events arranged for students in coordination with Cultural Committee are Fresher's Day, Teachers' Day, Festival Celebrations Annual Day, etc</li> </ul>
	<ul style="list-style-type: none"> <li>• To obtain formal permission from the College authorities to arrange programs</li> </ul>
	<ul style="list-style-type: none"> <li>• To decide the date, time and agenda of the programs.</li> </ul>
	<ul style="list-style-type: none"> <li>• To inform members of staff and students about the events.</li> </ul>
	<ul style="list-style-type: none"> <li>• To arrange the venue and logistics (audio/video system, dais, podium etc)</li> </ul>
	<ul style="list-style-type: none"> <li>• Invitation &amp; felicitations</li> </ul>
	<ul style="list-style-type: none"> <li>• To invite the Chief Guest and other dignitaries.</li> </ul>
	<ul style="list-style-type: none"> <li>• To arrange mementos for guests and gifts/certificates for the participants.</li> </ul>
	<ul style="list-style-type: none"> <li>• The committee will be responsible to keep the record of all the above activities.</li> </ul>
	<ul style="list-style-type: none"> <li>• The in charge of the committee shall conduct a meeting of the committee to discuss and delegate tasks</li> </ul>
	<ul style="list-style-type: none"> <li>• Recommend the distribution of different prizes, medals and awards to the students.</li> </ul>
<b>Discipline</b>	<ul style="list-style-type: none"> <li>• Recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the college.</li> </ul>
	<ul style="list-style-type: none"> <li>• To ensure overall disciplined environment in the College.</li> </ul>
	<ul style="list-style-type: none"> <li>• To initiate timely action against erring students.</li> </ul>
	<ul style="list-style-type: none"> <li>• To sensitize students about the evils of ragging and its prevention in the College Campus by organizing talks/programmes etc.</li> </ul>
	<ul style="list-style-type: none"> <li>• To address complaints about ragging as per the Govt. and University procedures.</li> </ul>
	<ul style="list-style-type: none"> <li>• To maintain records of the cases investigated and submit the same to the IQAC Committee.</li> </ul>

<b>Environment Awareness</b>	<ul style="list-style-type: none"> <li>• As per guideline by Central Government, State Government and Affiliating university, committee must run the Environmental awareness course smoothly across all second year BA, BCom and BSc students for the current academic year.</li> </ul>
	<ul style="list-style-type: none"> <li>• Add lecture schedule in master time-table, generate notice for students and circulate it.</li> </ul>
	<ul style="list-style-type: none"> <li>• Guide students for Environmental Awareness project.</li> </ul>
	<ul style="list-style-type: none"> <li>• Run practical, internal theory and external theory examination smoothly within due date as per guideline.</li> </ul>
	<ul style="list-style-type: none"> <li>• Submit the data to IQAC and office whichever and whenever they require.</li> </ul>
<b>Examination and Evaluation</b>	<ul style="list-style-type: none"> <li>• Collect statistics on various subjects/papers and enrolment therein.</li> </ul>
	<ul style="list-style-type: none"> <li>• including roll numbers of students.</li> </ul>
	<ul style="list-style-type: none"> <li>• Arrange for paper setting by faculty &amp; printing of QP.</li> </ul>
	<ul style="list-style-type: none"> <li>• Prepare examination blocks, requisition invigilators and support staff.</li> </ul>
	<ul style="list-style-type: none"> <li>• Allot supervision duties.</li> </ul>
	<ul style="list-style-type: none"> <li>• Conduct the examination as per the schedule.</li> </ul>
	<ul style="list-style-type: none"> <li>• Calculate allowance due for invigilation/examination duty.</li> </ul>
	<ul style="list-style-type: none"> <li>• Student can forward examination related issues on email:- <a href="mailto:examination@mvpsrcollegedindori.ac.in">examination@mvpsrcollegedindori.ac.in</a></li> </ul>
<b>Extra credit committee</b>	<ul style="list-style-type: none"> <li>• In addition to the compulsory credits of 132, the student has to earn additional 8 credits from various groups by taking/participating/conducting respective activities.</li> </ul>
	<ul style="list-style-type: none"> <li>• The concern committee member must guide students through personal, groupwise, what's app sharing, website, prospectus, etc about various ways of earning those credits.</li> </ul>
	<ul style="list-style-type: none"> <li>• The committee can organize course / program so as to support extra credit for the students.</li> </ul>
<b>ICT committee</b>	<ul style="list-style-type: none"> <li>• Look after the ICT infrastructure of the College</li> </ul>
	<ul style="list-style-type: none"> <li>• Promote ICT enabled learning culture</li> </ul>
	<ul style="list-style-type: none"> <li>• Ensure the connection with other educational institutions</li> </ul>
	<ul style="list-style-type: none"> <li>• Promote innovation and opportunities in learning</li> </ul>
	<ul style="list-style-type: none"> <li>• Take steps for maintenance of Computers, their accessories</li> </ul>
	<ul style="list-style-type: none"> <li>• Arrange for uninterrupted internet service</li> </ul>
<b>IQAC</b>	<ul style="list-style-type: none"> <li>• Decide about the overall academic calendar of the college</li> </ul>

	<ul style="list-style-type: none"> <li>• Frame suitable admissions procedure for different programmes by following the statutory norms.</li> <li>• Keeping the vision of the institution in view the cell advises on the : Excellence in academics, Curricular, extra-curricular, co-curricular activities, Improvement of skills and knowledge, Improvement of employment opportunities, Infrastructural requirements, Welfare schemes for staff and students, Research and consultancy, Awareness programs for students., Promotion of culture and Heritage, etc</li> <li>• Help teachers in matter of promotion through CAS.</li> </ul>
<b>Finance Committee</b>	<ul style="list-style-type: none"> <li>• To prepare budget estimates</li> <li>• See that expenses incurred have budgetary provision</li> <li>• Recommend for approval financial proposals made by other committees with or without modification</li> <li>• To prepare audited accounts</li> </ul>
<b>Library Committee</b>	<ul style="list-style-type: none"> <li>• To receive requirements for new titles/books from Faculty members.</li> <li>• To procure new titles/books</li> <li>• To obtain new learning resources like Journals, Magazines, E-Resources, etc</li> <li>• To strengthen the Digital Library.</li> <li>• To maintain proper records of library</li> </ul>
<b>Mentor-Mentee committee</b>	<ul style="list-style-type: none"> <li>• Guide the mentees with their academic curriculum</li> <li>• Update the mentees for scholarship</li> <li>• Solve their academic problem</li> <li>• Update the mentees for cultural activities</li> <li>• Update the mentees for exam processes</li> <li>• Guide the mentees for various competitive examinations</li> <li>• Inspire the students to participate in extracurricular activities</li> <li>• If necessary, guide the mentees to solve their problems by concerned committees members / Office staff / Principal.</li> </ul>
<b>MoUs and Linkages</b>	<ul style="list-style-type: none"> <li>• To identify and establish linkages including MOUs for long term relationships with academia, industry bodies and individuals for creating opportunities for teachers and students to involve themselves in joint research projects.</li> </ul>

<b>National service scheme (NSS)</b>	• To Motivate, recruit and select students for NSS work.
	• To create awareness regarding social service among the students and other members of the college community.
	• To organize orientation programs for NSS volunteers, explain them about the concept of social service, and teach them methods and skills required for achieving the objectives of the scheme.
	• Organizes various programmes under the guidance of the affiliating university. Motivate NSS students that upgrade themselves in all aspects such as social, cultural, etc.
	• With prior permission from affiliating university, parent institute and Principal, arrange special NSS camp.
	• Also submit the report along with photos (duly signed by higher authority) to IQAC within two days after organizing the programs.
<b>Parent-Teacher Association</b>	• To provide Orientation to parents to inculcate the feeling of accountability about the goals and discipline for upholding the reputation of the college.
<b>Placement cell</b>	• Help learners explore career options.
	• Provide career guidance to students on the basis of their aptitudes & groom them for the jobs opportunities.
	• Invite commercial/ industrial organizations to the campus for conducting campus interviews and recruitment.
	• Promote self-reliance among students.
	• Select students for participation in recruitment drive organized by other institutions.
	• Takes help of alumni associations for promoting employment of students.
	• Lectures of eminent personalities from various organizations & industries are arranged for the students.
• Group discussions of students are conducted with people from industries& alumni, who have reached good position in industries and organizations, which helps our students to face the interviews confidently.	
<b>Publicity</b>	• To disseminate the efforts and the achievements of the College, Students and Staff to the outer world through Website updates, publicity through Media, News Papers, etc.
	• To maintain the records of the activities conducted and submit the same to the IQAC Committee.
<b>Purchase committee</b>	• After receiving the requests from the departments, the committee will call for quotations from authorized dealer given from parent institute.
	• After receiving quotations, the committee send the bill for sanction to parent institute.
	• After sanction from parent institute prepare purchase order to the concern dealer.

	<ul style="list-style-type: none"> <li>• After proper installation / delivery, the payment procedure will done.</li> </ul>
<b>Science association</b>	<ul style="list-style-type: none"> <li>• To encourage students to write articles for wall papers and for the College Magazine.</li> </ul>
	<ul style="list-style-type: none"> <li>• To organize Science exhibitions.</li> </ul>
	<ul style="list-style-type: none"> <li>• To display cuttings/photographs copies of important scientific achievements reported in magazines / journals on notice board.</li> </ul>
	<ul style="list-style-type: none"> <li>• To organize visits to appropriate Institutions / place.</li> </ul>
	<ul style="list-style-type: none"> <li>• To arrange personality development programme for science students.</li> </ul>
	<ul style="list-style-type: none"> <li>• To organize activities such as training camps, awareness campaigns etc. in co-ordination with other committees.</li> </ul>
	<ul style="list-style-type: none"> <li>• To maintain records of the activities conducted and submit the same to the IQAC Committee</li> </ul>
<b>Sexual Harassment Committee &amp; Grievance Cell for women</b>	<ul style="list-style-type: none"> <li>• To aware all girl students as well as ladies staff about the committee.</li> </ul>
	<ul style="list-style-type: none"> <li>• To enquire the Complaints received from the female students or staff of the College.</li> </ul>
	<ul style="list-style-type: none"> <li>• To deal with the issues of Gender based violence.</li> </ul>
	<ul style="list-style-type: none"> <li>• To conduct various gender sensitization programmes.</li> </ul>
	<ul style="list-style-type: none"> <li>• To pay Special Attention on ragging/exploitation related issues.</li> </ul>
<b>Soft skill and personality development</b>	<ul style="list-style-type: none"> <li>• To recommend to the Principal of the college the penalty / punishment to be imposed.</li> </ul>
	<ul style="list-style-type: none"> <li>• Arranges personality development programmes for all the aspirant students to develop their personality.</li> <li>• Enhance the skills like positive attitude, team management, time management, stress management, communication skills, CV writing, interview technique, body language, etc. within the students.</li> </ul>
<b>Sports, health and awareness club</b>	<ul style="list-style-type: none"> <li>• Provide both indoor and outdoor game facility to college students.</li> </ul>
	<ul style="list-style-type: none"> <li>• Promote student to enrich their ability and encourage them to participate in Inter-class, Intercollegiate, Interzonal and All-India-Interuniversity competition.</li> </ul>
	<ul style="list-style-type: none"> <li>• To finalize annual calendar of internal and external sports activities as per guidance by affiliating university.</li> </ul>
	<ul style="list-style-type: none"> <li>• Preparing budget for proposed activities.</li> </ul>
	<ul style="list-style-type: none"> <li>• Providing necessary training to the students in different sports activities</li> </ul>
	<ul style="list-style-type: none"> <li>• Selection of teams to represent college in intercollegiate tournaments and intramural tournaments.</li> <li>• Arrange different sports events.</li> </ul>



	<ul style="list-style-type: none"> <li>• With proper collaboration, arrange Two full-time doctors for institute.</li> <li>• Emergency aid and health check-up facilities can be availed by the students during college working hours.</li> <li>• Various health camps such as routine check-up, blood donation camp, etc must be organize.</li> <li>• Organizes Yoga classes absolutely free for students and teachers.</li> </ul>
<b>Staff welfare and staff academy</b>	<ul style="list-style-type: none"> <li>• Arrange for extra-curricular activities for all members of staff.</li> <li>• Ensure favorable working environment for members of staff.</li> <li>• Coordinate benevolent fund for the members of staff.</li> <li>• Arrange regular casual meetings for all.</li> <li>• Mentor and orientate junior members of staff.</li> <li>• Organize the annual event in which awards and accomplishments of college members are announced.</li> <li>• Ensure the college has staff tea room for all members of college</li> </ul>
<b>Student welfare committee</b>	<ul style="list-style-type: none"> <li>• To provide Orientation to students and parents to inculcate the feeling of accountability about their goals and discipline for upholding the reputation of the college.</li> <li>• To develop unity and integrity among students.</li> <li>• Various on-campus events will be conducted, which will represent different Indian festivals. These events will make students aware of customs of others.</li> <li>• To organize social service groups and clubs to encourage and involve students in social service activities.</li> <li>• To ensure cleanliness of common areas for hygiene of the students in coordination with maintenance department.</li> <li>• To help students in times of illness and difficulties Dispensary is provided.</li> </ul>
<b>Time table and academic calendar</b>	<ul style="list-style-type: none"> <li>• To frame a suitable, clash free time-table for conducting Theory/Practical Time-Table as per University rules.</li> <li>• To attend to various complaints of clashes in the time-table and make necessary adjustments.</li> <li>• To scrutinize the work load of the individual faculty members/teachers and the Departments as per University rules.</li> <li>• To maintain the records of the Time-Table framed and submit the same to the IQAC Committee.</li> </ul>

	<ul style="list-style-type: none"> <li>• Follow the academic calendar given by affiliating university and prepare college academic calendar as per directions of IQAC and Principal.</li> </ul>
<b>Vidyarthini munch and women empowerment and counseling cell</b>	<ul style="list-style-type: none"> <li>• Manage sentry napkin requirement from authorize dealer.</li> </ul>
	<ul style="list-style-type: none"> <li>• To organize several programmes to enhance the confidence level of girl students for their empowerment in the society.</li> </ul>
	<ul style="list-style-type: none"> <li>• To celebrate International Women's Day.</li> </ul>
	<ul style="list-style-type: none"> <li>• To counsel and solve the personal and academic related problems of Women.</li> </ul>
	<ul style="list-style-type: none"> <li>• To maintain the records of the activities conducted and submit the same to the IQAC Committee.</li> </ul>
<b>Waste Management</b>	<ul style="list-style-type: none"> <li>• Committee must provide hygienic and efficient solid waste storage, collection, transportation and treatment or disposal of waste without polluting the atmosphere, soil or water system.</li> </ul>
	<ul style="list-style-type: none"> <li>• Guide college peons about collection of solid waste and dump into sink pit as well as in vermicompost bed.</li> </ul>
	<ul style="list-style-type: none"> <li>• About E-waste management, committee hand-it over the computer waste to the sister institute i.e. MVP Samaj's Polytechnic college, Nashik through proper channel and guide them to reuse or recycle it properly.</li> </ul>
<b>Yashwantrao Chavan Maharashtra Open University Center (YCMOU)</b>	<ul style="list-style-type: none"> <li>• College has Yashwantrao Chavan Maharashtra Open University Centre under which TWO programs are running i.e. BA and BCom</li> </ul>
	<ul style="list-style-type: none"> <li>• The concern committee member must prepare and display banner at the beginning of academic year for display.</li> </ul>
	<ul style="list-style-type: none"> <li>• Follow the admission procedure as per YCMOU university guideline.</li> </ul>
	<ul style="list-style-type: none"> <li>• Take approval for subject teacher from YCMOU university and arrange lecture series for different subject.</li> </ul>
	<ul style="list-style-type: none"> <li>• Provide Book-set to concern students received from university.</li> </ul>
<b>ICC</b>	<ul style="list-style-type: none"> <li>• Conduct examination in prescribed manner and guidelines by university.</li> </ul>
	<ul style="list-style-type: none"> <li>• To educate all employees of the institute about: Sexual harassment at workplace, its effects and laws against it</li> </ul>
<b>Staff Secretary</b>	<ul style="list-style-type: none"> <li>• Preparing minutes of the meetings, maintaining records, administration and flow of information/communication.</li> </ul>
	<ul style="list-style-type: none"> <li>• The Secretary also ensures that the decisions taken by the Board are clearly communicated to various stakeholders and they are implemented.</li> </ul>
<b>Tea-Club</b>	<ul style="list-style-type: none"> <li>• Fulfill tea-club requirement on timely basis.</li> </ul>
	<ul style="list-style-type: none"> <li>• Focus on hygienness and cleanness of tea-club area</li> </ul>

	<ul style="list-style-type: none"> <li>• Reschedule the tea-time as per requirement.</li> </ul>
<b>Gandhi Vichar Dhara Committee</b>	<ul style="list-style-type: none"> <li>• Organizes various programmes and celebrates many commemorative days under the guidance of the affiliating university. Motivate students about Gandhi Vichar Dhara in all aspects such as social, cultural, etc.</li> </ul>
	<ul style="list-style-type: none"> <li>• Also submit the report along with photos (duly signed by higher authority) to IQAC within two days after organizing the program.</li> </ul>
<b>Human Right &amp; Cyber Security</b>	<ul style="list-style-type: none"> <li>• As per guideline by Central Government, State Government and Affiliating University, committee must run the Human Right and Cyber Security course smoothly across respective PG students for the current academic year.</li> </ul>
	<ul style="list-style-type: none"> <li>• Add lecture schedule in master time-table, generate notice for students and circulate it.</li> </ul>
	<ul style="list-style-type: none"> <li>• Run practical, internal theory and external theory examination smoothly within due date as per guideline.</li> </ul>
	<ul style="list-style-type: none"> <li>• Submit the data to IQAC and office whichever and whenever they require.</li> </ul>